

Instructions

Instructions are written in the present tense so the reader knows what to do now.

Headings and sub-headings are used to make the text clear to read and follow.

A list of what is needed is included so the reader can gather everything together before starting.

Imperative verbs and adverbs are used for each step to make it clear to the reader what or how to do something.

Time conjunctions tell the reader what order to complete the steps in.

Steps are written in chronological order and start with either a bullet point or numbers.

