



YSGOL GYMRAEG PARC Y TYWYN

'Nid da lle gellir gwelw'

HOME LEARNING PROCEDURES

Autumn Term 2020

Dear parents / carers,

Firstly we would like to thank you for your cooperation and continued support this half term. We would like to inform you of our school procedures if you need to isolate yourself or we have to close a class or close the school again.

SELF ISOLATING

If you have to self isolate as a family while waiting for test result or have been in contact with a person who has had a positive test then there is work available on our website under the CHILDREN - CLASSES tab.

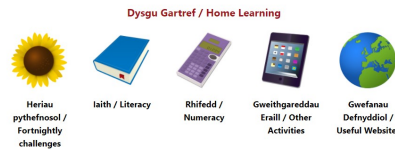
<https://www.ysgolparcwytywyn.co.uk/dosbarthiadauclass-pages/>

Half way down the page are coloured pencils:



Click on the pencil for your child's Year.

Then select work from any Home Learning file
You can upload it to HWB or email the teacher.



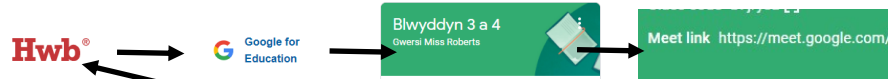
CLASS OR WHOLE SCHOOL CLOSURE

If we have to close classes or there is another lock-down period we will need to continue to educate your child virtually.

Welsh Government guidance is also more specific now than previously in terms of the amount of learning that pupils should have access to and state that pupils who are not in school should learn for the equivalent time that they would be in school, as far as possible.

Below we have set out our procedures at Ysgol Parc y Tywyn.

Keeping Contact Process.



Teachers will hold a check-in meeting with their class through Google Meets on Mondays, Wednesdays and Fridays. The purpose of these meetings is to keep in touch, explain work, answer any questions and generally to see how the children are.

Timetable for check-ins

Class	Year 1	Year 2	Year 3	Year 3&4	Year 4	Year 5	Year 6
Time	1:30	1:00	11:00	10:30	10:00	9:30	9:00

Livestream Acceptable use agreement

Livestreaming Session – Learner Agreement

If your child would like to participate in future live streaming sessions, we will ask you to confirm that you have discussed the Livestream Acceptable Use Agreement (see link below - this also available on the school website) with your child and that you agree that they will comply with this guidance. Please note that you can opt-out at any time.

Agreement :

<https://primarysite-prod-sorted.s3.amazonaws.com/parc-y-tywyn-school/UploadedDocument/88a3325703854d37b1d37eb8449faf65/poliis-defnydd-derbyniol-ffrydio-gwersi-byw-livestream-acceptable-use-policy.pdf>

Please complete this form in order to authorise for your child to participate in any live streaming sessions. Click on the link below or scan the QR code :

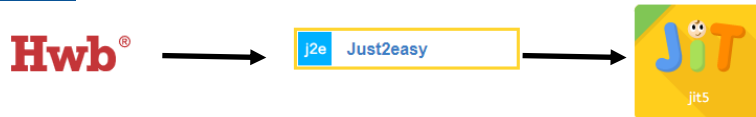
https://forms.office.com/Pages/ResponsePage.aspx?id=Ug4_TzS3ZEGUCRtgHRR5k3xoady7-yhlp_mpJV6wNKpUn0hLVk1QjBXN1FUVUw1VFZVUUY5Vk5aUC4u

- We are aware that some of you have more than one child at school so we have tried our best to schedule these meetings at different times.
- If your child does not attend these meetings then the teacher will contact you directly.
- You can contact the class teacher by email. They will respond to emails during school hours and at their convenience.

The Teaching Process

- Teachers will set work on HWB (JiT) for the Foundation Phase (**Reception to Year 2**)

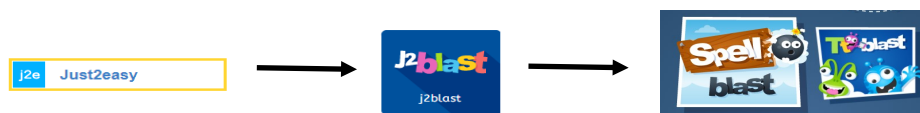
<https://hwb.gov.wales/>



- and Google Classrooms for KS2. (**Years 3-6**)



- The teachers have already introduced this medium of teaching and the children have been practicing using these platforms
- Maths and Language activities / lessons will be set daily. For some activities / tasks teachers will have recorded a short video to show the method or present the work.
- In terms of theme work we will set a menu of activities that will take two weeks to complete rather than specific lessons. (Similar to what we were doing in the first lock phase)
- Children will also be expected to practice number bonds / tables and learn to spell spells. J2blast and Spellblast are available on HWB because of these activities.
- Teachers will answer any questions and offer feedback on a regular basis.



How to guides.....

- There are a number of videos on our school website under the — CHILDREN — tab to explain the login process to HWB and Classrooms, how to upload work and photos etc

Sut i ddefnyddio rhannau Hwb / How to use different parts of Hwb



Resources

- If there are technical problems preventing your child from accessing materials please contact the teachers by email. Any wireless device would be suitable to access tasks and tasks can be completed on paper.
- If tasks are completed on paper, a pupil can take a picture and e-mail the work if access to a computer is not convenient.

Daily Routine

- It is important to have a specific pattern of work. Discuss with your child how much time they should spend on work.
- Literacy (language) and Numeracy (maths) work must be completed daily and a range of activities selected from the menu or online learning resources can be completed at any time.
- A rough timetable of the day could be created in advance with your support as a parent. You can see a possible example at the end of this document.

Mental Wellbeing

- It will be necessary to ensure that your child does not spend too much time on a tablet / phone / laptop when working.
- Set time limits and use of ICT. It is important that they have a period of fresh air every day even outside in the garden.
- It is also an idea to vary the nature of the day with different activities.
- Contact the class teacher by email if you have any concerns about your child's welfare.
- If you have any safeguarding concerns please contact Mr Davies or Miss Roberts directly by email.

Useful Online Learning Resources / Links

- There are many links to external websites and resources on our website under the CHILDREN—CLASSES tabs.

Home Learning Timetable

Below is an exemplar timetable you may wish to follow...

Before 9:00am	Wake up	Eat breakfast, make your bed, get dressed, wash your teeth
9:00-10:00	Morning walk / Wellbeing time	Family walk with the dog / Yoga or Joe wicks workout
10:00-11:00	Academic time	NO ELECTRONICS! Numeracy activities
11:00-12:00	Creative time	Lego, Drawing, Art and Crafts, Cook or bake
12:00	Lunch	
12:30	Chore time	Eg Clean bedroom, help tidy up, empty dish washer, Hoover etc
1:30-2:30	Quiet time	ELECTRONICS ALLOWED Reading, listening to music, puzzles, wordsearch,
2:30-4:00	Academic time	Literacy activities / Homework menu activities / Project work
4:00-5:00	Afternoon fresh air	Bikes, walk the dog, play/explore in the garden
5:00-6:00	Dinner	
6:00-8:00	Free TV time	Shower or bath and PJ's. Play a family board game or watch a movie together.
8:00	Bed time	All children to bed - read a story to your child

